**Personal and Job History**

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| --- | --- |
| First Name Middle Name Surname | Date of / /Birth DD / MM / YYYY |
| Place of Birth: | MaritalStatus Single / Married / Separated / Divorced |
| Gender:  Male / Female | If Married Name of SpouseOccupation of Spouse  |

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| 1. Education |
| Year of Passing | From 1st Public Examination | Name of School / College / Institution | University | % MarksGPA |
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| 2. Scholastic Achievements |
| *List out any outstanding achievements during School / College / Post Graduation / Doctoral Study* |

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| 3. Projects |
| Year | Name of Institution / Company | Title of Project | Duration |
| From | To |
|  |  |  |  |  |
|  |  |  |  |  |
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| 4. Job History starting from Last position |
| From | To | Institution / Company | Location | Designation | Briefly Duties Performed | Reason for Leaving |
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| 5. Mention 3 KPI’s in your current job and in the immediately previous job |
| Current Job | Immediately Previous Job |
| 1 |  | 1 |  |
| 2 |  | 2 |  |
| 3 |  | 3 |  |

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| 6. Mention 3 significant contributions you made in your current job and immediately preceding job |
| Current Job | Immediately Previous Job |
| 1 |  | 1 |  |
| 2 |  | 2 |  |
| 3 |  | 3 |  |

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| 7. About the current job |
| What did you like most? | What did you like least? |
| 1 |  | 1 |  |
| 2 |  | 2 |  |
| 3 |  | 3 |  |

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| 8. Reasons for leaving current job / having left last job? |

 **Name of Applicant Place Date**